

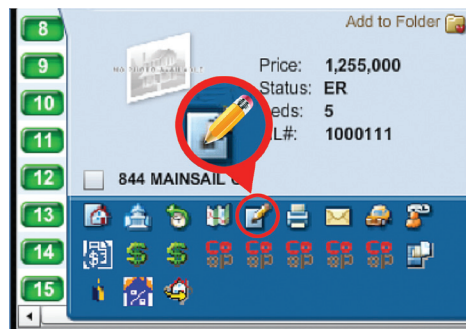
UPLOADING IMAGES IN MLS USING FUSION® SIZE MATTERS!

[BY KATHY HEANEY, CORELOGIC MARKETLINX]

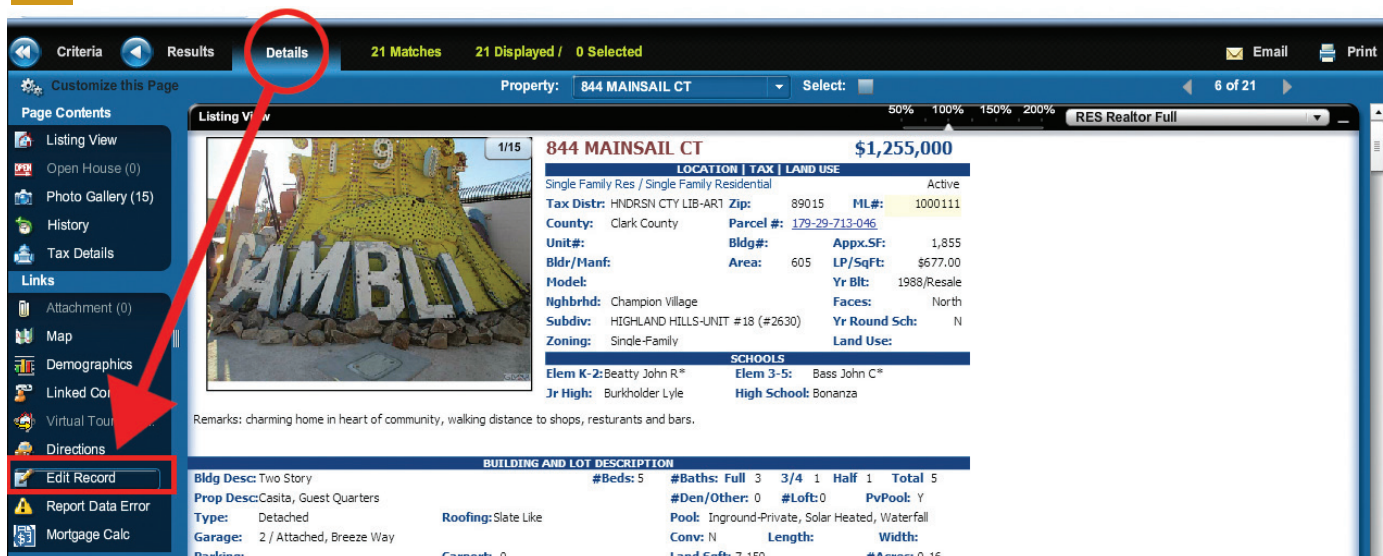


1 When uploading images into the MLS system, try FUSION®. It is more efficient because it can bulk load up to 35 images at once.

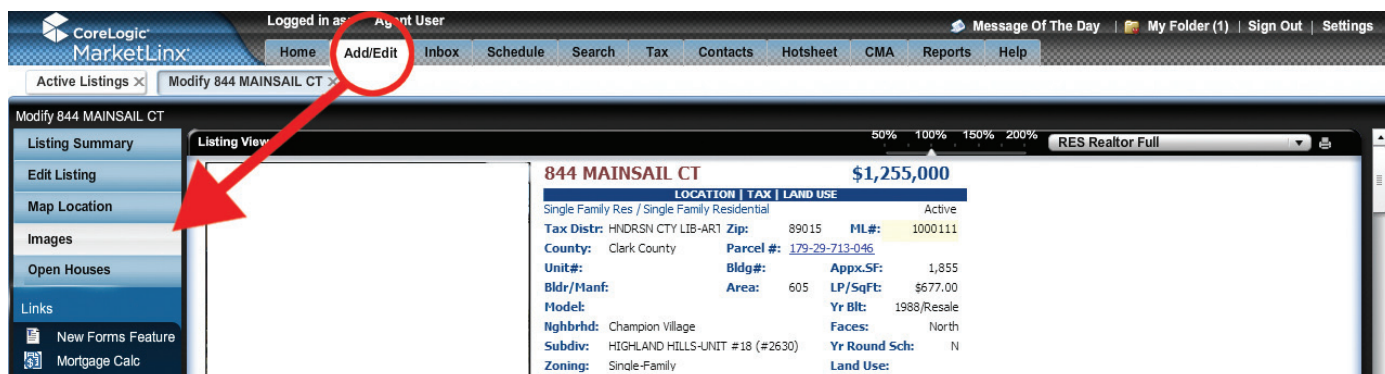
From the FUSION® Home Page, find "Inventory Watch" and select "Personal." This will show your active listings at the top. Click on Active Listings, this will take you to the results grid (shown right). Hover over the green box at the left and select the "Edit" option (pencil icon shown).



2 Alternately, you may select "Edit Record" from the "Details" view (located on the left side of the screen).

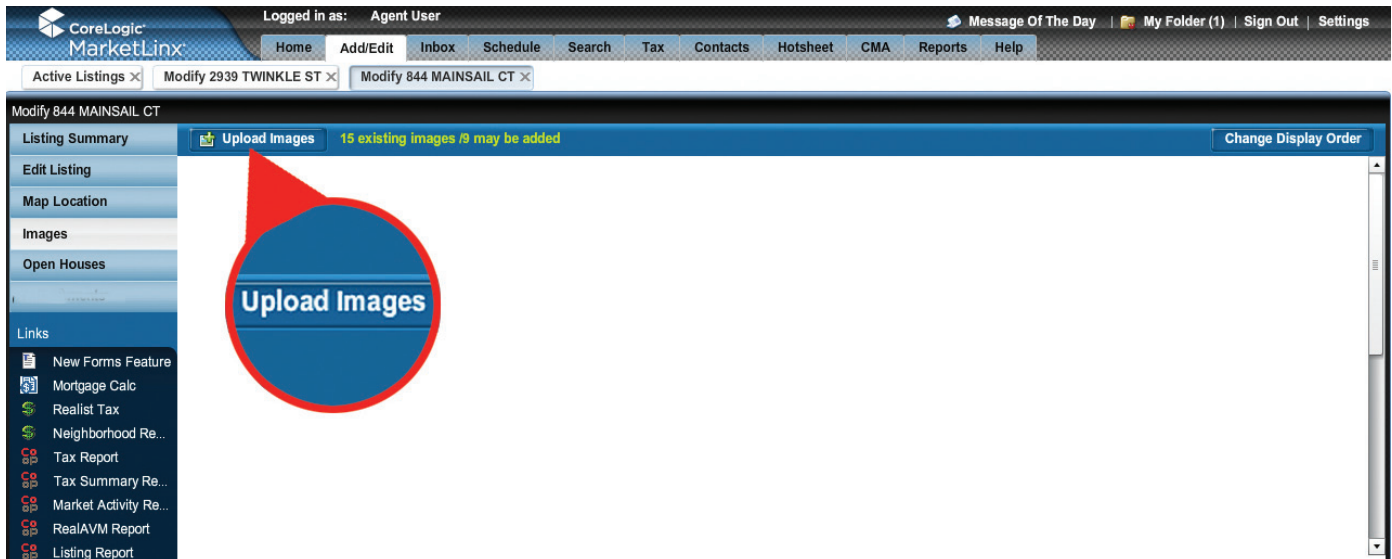


3 Another way to upload images from the Home Screen is to click "Add/Edit" tab. This will bring you to the "Edit" screen where there are various editing options. Click the "Images" button.



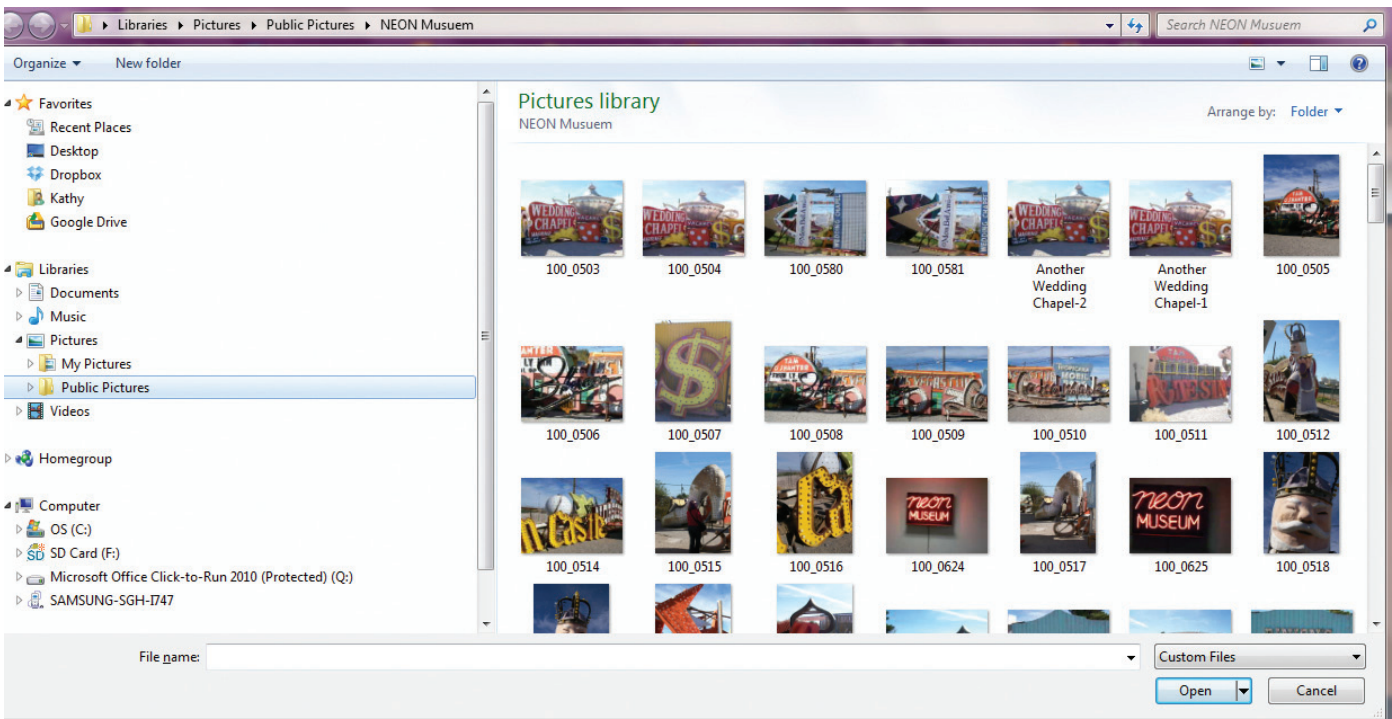
4

When you click on the “Images” button (on the top left) you will see the option to “Upload Images”. You will need to point to the location on your computer/hard drive/flash drive/camera that contains your pictures.



5

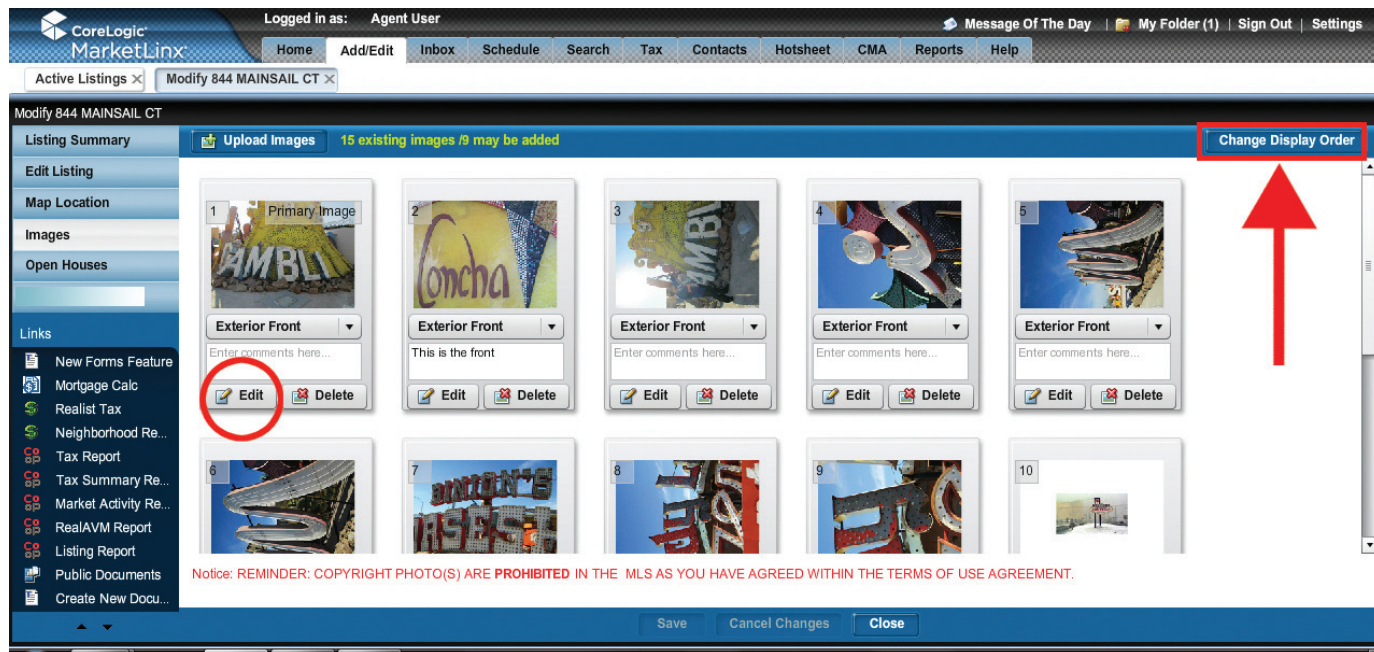
IMPORTANT! You need to know where the pictures are stored in order to upload them. Up to 35 images can be selected at the same time. Select multiple pictures by holding Ctrl while clicking on image, or dragging a box around the images to be uploaded.



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- 6** Label your pictures. Click on the “Edit” button under each picture and use up to 255 characters to describe your picture in the “Comments” field. It is important to use the Image Name option correctly. Do not leave “Exterior Front” as the caption for every photo. You can also change Display Order of Images.



- 7** FUSION® allows you to edit each image in the event a picture is uploaded sideways, is too dark, too light OR has a white border. For example, the picture below is too small to fit in the image area. It also has a huge white border around it. It is HIGHLY recommended that a too small image be replaced with a larger image OR the image be cropped to fit the image box. To do so, use the image editing tools under “Image Tools.” Scroll to the bottom of the window for additional photo editing tools.



If you have any questions, please attend a **MarketLinx Computer Lab** held on **Monday's OR Friday's** from **9 am to 11 am or 1 pm to 3 pm**. We can show you how to upload pictures to MLS using FUSION®. You will need to know where the pictures are stored on your computer and be familiar with how to upload images to your computer from your camera or smartphone. ■



LISTING IMAGE QUALITY

Always put your best foot forward when you take your listing images. Listing image quality is very important because your images can now display on: TV (Home Tour Network), at different MLS associations via Data Co-op such as the Houston Association of REALTORS® (HAR), South East Florida (SEF) Miami area on various social media sites, in Realist tax, in FIND (The Realtor.com website) as well as real estate companies and other REALTOR® websites. CoreLogic MarketLinx uses the resolution of 800 X 600. We recommend that you have your photo size between 2 and 6 MB. Please call CoreLogic MarketLinx at (702) 735-0478 if you have any questions.



Multiple Listing Service

MLS tip of the month

YOUR LISTINGS, NOW ON TV

Your Listings, now on TV. REALTOR.com has launched a real estate channel on the COX Cable Video On Demand Network. If you are interested in using this service here are a few tips that will help your listing show the best. This program has been designed for HD televisions, so you will need to provide stunning photos. Make sure that the photos for your listing in the MLS are high resolution photos (600 DPI or higher). REALTOR.com will use your contact information, personal photo, logo and property description from the REALTOR.com data files. Please make sure your information is up to date in the REALTOR.com Control Panel. **See ad on page 36.**



GLVAR offers complimentary notary services for all Members. Do you have a document you need notarized? We have three staff members available to assist you:

Krista Baker
Armida Maldonado
Nedra Wilson

Walk-ins are welcome, but please call to ensure that one of our Nevada Notaries is available to help you. Call 702-784-5000.

Please have your photo ID with you. The law requires that anyone wishing to have documents notarized must present an identification card with a photo and signature.

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